COMPLETE YOUR BACK TO SCHOOL FORMS ONLINE

Broward Schools is excited to announce parents can now complete the required **BACK TO SCHOOL FORMS** <u>online</u> in your language of choice at:

www.BrowardSchools.com/BTS



Turn in a ONE PAGE "Submission Sheet" instead of an entire packet!

Complete all the questions and print the confirmation page. Sign the printed page and turn it in to the school.

If you need access to a computer or printer, please come to the Main Office

www.BrowardSchools.com/BTS

- Step 1: Go to the **website (www.BrowardSchools.com/BTS)** and **enter** your information and a student's information.
- Step 2: Go to your **email**. Find the confirmation email from "bcpsmobile@browardschools.com" and click the link.
- Step 3: Complete all questions.
- Step 4: Print and Sign the final "Submission Forms to Print" for each student. (see picture below) If you cannot print, <u>submit this flyer</u> with the confirmation number from the completed Online Submission Form (see picture below), then sign it.
- Step 5: Turn in the form to the **Guidance Office**.

*** To return to the site again, use the link from the original email. You can review and print but cannot change information once you have submitted.***



Broward County Public Schools

THIS IS WHERE
"Confirmation"
NUMBER
GOES. NOT
STUDENT ID.

Back-to-School Online Forms Submission Sheet

Rather than completing and returning the hard copy Back-to-School packet and Code of Student Conduct Signature forms, I have used the Back-to-School Forms Wizard to complete the forms online. Please use the information I have submitted online to update my child's record. I have included the confirmation number I received at the end of the process for verification purposes.

Student's Name:	Grade:
School:	
Confirmation	Date:
Parent's Name:	
Parent Signature:	

If you need access to a computer or printer, please come to the Main Office